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USIB-D-1./2
19 September 1958

UNITED STATES INTELLIGENCE BOARD

CONTINUITY OF REGULAR INTELLIGENCE-COMMUNITY FUNCTIONS
FOLLOWING ESTABLISHMENT OF A SINGLE U. S. INTELLIGENCE BOARD

MEMORANDUM FOR: Members of the United States Intelligence Board
Chairmen of Subcommittees and Working Groups of USIB

References: IAC-D-112/3, 19 August 1958
USCIB 4.1/37, 22 August 1958

1. The attached paper was approved in principle, as amended, at the IAC-USCIB meeting on 2 September 1958 (IAC-M-359, item 3), with the understanding that formal approval of the United States Intelligence Board (USIB) would be asked at the initial meeting of the new Board. At the first USIB meeting on 16 September the members approved this paper, subject to the amendments previously agreed to. We are therefore circulating copies of this memorandum incorporating (on page 3) the agreed amendments, for information and general guidance.

2. In particular, we wish to invite the attention of the chairmen of subcommittees and working groups which operated under the aegis of the IAC and USCIB to Action I, especially subparagraph (b). In the light of this USIB action, it is requested that subcommittees and working groups, as appropriate, initiate such action as they deem necessary to meet this requirement of the USIB. This should include recommendations with respect to the revision of charters, terms of reference, DCIDs, or any other basic documents governing their activities.

3. It is requested that recommendations or proposed revisions of relevant documents be forwarded to reach the office of the Executive Secretary no later than 1 November 1958.

[Redacted Signature Box]

Executive Secretary

Attachment

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CENTRAL INTELLIGENCE AGENCY

IAC-D-112/3
19 August 1958

MEMORANDUM FOR MEMBERS OF THE IAC AND USCIB

SUBJECT: Continuity of Regular Intelligence-Community Functions Following Establishment of a Single U. S. Intelligence Board

In order to provide for continuity in the normal functioning of Intelligence-Community activities presently under IAC and/or USCIB procedures, at the time the new single U. S. Intelligence Board is established, it is recommended that the members of the IAC and USCIB agree at this time -- in principle -- upon the following actions with the understanding that formal U. S. Intelligence Board approval will be requested at the initial Board meeting:

Action I -

To the extent consistent with revised National Security Council Intelligence Directives all policies, directives, orders and decisions currently in effect as a result of IAC and/or USCIB actions shall continue in effect unless and until modified or superseded by action of the U. S. Intelligence Board.

- a. All committees and working groups established by the IAC and/or USCIB shall continue to function under their existing terms of reference unless and until such time as their organization or functions may be changed by U. S. Intelligence Board action.
- b. All such committees and working groups, however, shall consider whether any changes in their existing organization or functions may be appropriate, and the Chairman of each group shall report thereon to the U. S. Intelligence Board.

Action II - Establishment of an Executive Secretariat for the U. S. Intelligence Board.

- a. Paragraph 2.c. of agreed draft NSCID 1 states that the U. S. Intelligence Board shall be provided with a Secretariat staff under an Executive Secretary appointed by the DCI in consultation with the members of the Board. Pursuant thereto, and to provide continuity in the essential services now being performed separately by the Secretariats of the IAC and USCIB, I propose to designate the present Executive Secretary of the IAC as Executive Secretary for the new single U. S. Intelligence Board and to assign to him generally those responsibilities now charged to the Executive Secretaries of the IAC and USCIB, respectively. I further propose that he be assigned a senior

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Deputy with special knowledge of Communications Intelligence matters, such as the already designated replacement for the present Executive Secretary of USCIB; this Deputy would also function initially as the Secretary of the COMINT Committee described in Action III, a., below. All other personnel serving in the two present Secretariats should initially be assigned to the office of the Executive Secretary of the U. S. Intelligence Board to assist him in the discharge of his duties.

b. I further propose to instruct the Executive Secretary of the IAC to proceed at this time with organization of the new Executive Secretariat and with the development and implementation of administrative procedures for the conduct of U. S. Intelligence Board affairs. To provide him with general guidance I suggest we agree that USCIB Secretariat organization and procedures -- including general format and style of agendas, minutes, action papers, etc. -- shall generally be patterned after those presently used by the IAC Secretariat, to the extent these are applicable.

c. In the long run the future organization, mission and functioning of the U. S. Intelligence Board Executive Secretariat must depend upon and be responsive to the future development of U. S. Intelligence Board's organization and activities. The above action should therefore be considered as an interim measure, and I should propose to instruct the Executive Secretary to submit to the U. S. Intelligence Board, after an appropriate interval, more detailed proposals for the organization, mission and functions of the U. S. Intelligence Board Secretariat.

Action III - U. S. Intelligence Board Committee support on Communications Intelligence matters.

a. In conformity with a general policy of providing maximum continuity in Intelligence-Community support functions it is recommended that the U. S. Intelligence Board fix interim responsibility for its committee support in Communications Intelligence (COMINT) matters upon the present USCIB Executive Committee (USCIBEC), continuing its present general functions in regard to COMINT but with appropriate modifications in existing USCIBEC practices to conform to new U. S. Intelligence Board procedures and to changes in the Secretariat provided for in Action II, above.

b. It is necessary, in particular, to change present provisions (in CIBD #2 of 17 April 1953) for chairing this group by the Executive Secretary of USCIB. That position will no longer exist, and in any event it is desirable that the DCI and the U. S. Intelligence Board be able to fix action responsibilities upon the individual committees, themselves, through their own specifically-designated Chairmen.

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c. It is therefore recommended that we agree:

(1) That the present USCIB Executive Committee (USCIBEC), less the Executive Secretary, be redesignated as the U. S. Intelligence Board Committee on Communications Intelligence, with membership expanded to include representation from all U. S. Intelligence Board departments and agencies.

(2) That the Chairman of the Communications Intelligence Committee shall be designated from among its members by the DCI with the concurrence of the U. S. Intelligence Board.

(3) That this Committee shall not be charged with responsibility for ELINT matters, which shall continue to be handled by the ELINT Committee recently established by USCIB.

(4) That the COMINT and ELINT Committees shall each report directly to the U. S. Intelligence Board, but shall coordinate fully on matters cutting across the separate COMINT and ELINT fields, and that the terms of reference of the two committees shall so provide. To assist and ensure close coordination the Director of NSA (or his DEPUTY), as Chairman, plus the chairmen of the COMINT and ELINT Committees, shall serve as a USIB Coordinating Committee for COMINT - ELINT Intelligence matters.

(5) That arrangements for providing appropriate secretariat-services support for the USIB COMINT and ELINT Committees shall be worked out by the Executive Secretary of the U. S. Intelligence Board.

(6) That the Committee on Communications Intelligence shall consider what further changes in existing organization and functions may be desirable, and -- after an appropriate interval -- shall develop and recommend to the U. S. Intelligence Board a draft DCID incorporating revised statements of its mission and terms of reference as a U. S. Intelligence Board committee.

I suggest that we consider the above proposed Actions at an early joint meeting of the IAC and USCIB members.

(signed)

ALLEN W. DULLES
Director

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I guess this is ok.
It would be much less
ponderous in tabular form
but probably not worth the
labor involved to reword it.

Date on CCPC is wrong, it
had been in business well before
Apr 1958.